

Domainz Password User Guide

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Domainz NameHolder ID

When you register your domain name with Domainz we issue you an ID and NameHolder password for security.

You can use this ID and NameHolder password to login to your account through the Domainz website to:

- View your account details
- Make payments
- Update address details
- Check renewal/expiry dates
- Register new names for .nz and other types of names
- Manage your Domainz hosting and email services
- Modify the name servers for your domain name
- Move your domain name between hosting providers (Re-delegate)

Quoting your ID and/or password when you phone us will help us know who you are allowing a secure means of authorizing certain types of changes.

A NameHolder ID is an 8 digit number also known as your customer ID.

You should keep your NameHolder ID Safe and you should not generally supply it to external parties.

SECURITY WARNING

Your NameHolder Password is like a Bank Pin and should be kept secure:

- If a party has requested that you make changes to a name server, perform a redelegation or change hosting providers and you do not feel comfortable providing your Name Holder password to them, contact the Domainz Team for assistance.
- If you do provide your NameHolder ID And Password to an external party to make a change to your domain name, be certain that you re-set the password afterwards as a security precaution
- Name Holder ID and password are different to your UDAI.

UDAI – Unique Domain Authentication ID

Each domain name has a UDAI (Unique Domain Authentication ID.) This will have been emailed to you when you did one of the following things

- When you first registered a .nz domain name
- When you changed Registrar for a .nz domain name
- When you changed the NameHolder for a .nz domain name

A UDAI is 8 characters long and is made up of both number and letters, in upper and lower case, and is case sensitive.

SECURITY WARNING

Your UDAI is like a Bank Pin and should be kept secure at all times:

- Generally, your UDAI should only be provided in the course of transferring management from one registrar to another
- Your UDAI is not required to change your hosting provider, update your name servers or move your web site hosting
- Your UDAI is different to your Name Holder ID and password.

DOMAINZ EMAIL ADDRESS LOG-IN

For Each Domainz Email Address you set-up, there will be a unique POP Account User Name and Password.

- Your Email User Name will be Your email address
- Your Email Password will be 6-10 alphanumeric characters

DOMAINZ QUICK-START WEB MAIL LOG-IN

If you have any of the Domainz Quick-Start Email and Hosting Solutions or the Domainz Email Only Packages, you will also have access to Domainz Quick Start Web Mail.

- Access Domainz Web Mail log-in at : www.domainz.net.nz
- For Domainz Web Mail the User Name will always be your email address
- For FTP the password will be 6-10 alphanumeric characters

DOMAINZ FTP PASSWORD (File Transfer Protocol)

When you want to publish information, pages and images to your web site, you will use a process called FTP (File Transfer Protocol).

So if you have any of the following hosting solutions with Domainz, you will also have an FTP Password:

- Domainz Quick-Start Web And Email Package
- Domainz Business Web And Email Package
- Domainz Advanced Web And Email Package

When you want to upload your website content to the Internet you will need to use an FTP program to do this.

- For FTP the User Name will always be your domain name.
- For FTP the password will be 6-10 alphanumeric characters